

COMMISSIONERS' MINUTES
KITTITAS COUNTY, WASHINGTON
BOCC CONFERENCE ROOM
SPECIAL MEETING
HR STUDY SESSION

MONDAY

2:00 PM

November 6, 2017

Board members present: Paul Jewell, Laura Osiadacz, Obie O'Brien

Others: Lisa Young

-
- 1) **Call to order - 2:03 PM**
 - 2) **Union Negotiations Discussion – Executive Session - RCW 42.30.140 (4) (b) that portion of a meeting during which the governing body is planning or adopting the strategy or position to be taken by the governing body during the course of any collective bargaining, professional negotiations, or grievance or mediation proceedings, or reviewing the proposals made in the negotiations or proceedings while in progress.** – The Board entered executive session at 2:03 PM to discuss negotiations. Anticipated length: 10 minutes; anticipated action: Direction to staff. At 2:13 PM the Board extended executive session for an additional 10 minutes. At 2:23 PM the Board exited executive session with direction to staff to proceed as discussed.
 - 3) **Request Board and/or Chairman Signature on Documents to Prepare for Change in Health Benefits – Professional Services Agreement, Broker of Record, and TPA New Group Notification Form** – The Professional Services Agreement was tabled for a future meeting; however, HR Director Young presented the Broker of Record form and the TPA New Group Notification form for Chair signature. Commissioner O'Brien moved to approve Chair signature on the two forms as presented; Commissioner Osiadacz seconded. Motion carried 3:0.
 - 4) **Draft Ordinance Review/Discussion** – Director Young provided a draft Ordinance regarding open negotiations for the Board to review.
 - 5) **Request to Hold Employee Craft Bazaar** – Director Young requested the ability to hold an Employee Craft Bazaar in the basement of the Courthouse. She said that HR had orchestrated this event in the past and there had been inquiries about doing it again. The Board approved.
 - 6) **Request to Authorize HR Director Signature on a Test Licensing Agreement with Ergometrics** – Director Young requested authority to sign a Licensing Agreement with Ergometrics. She stated that this is a renewal agreement. Commissioner Osiadacz moved to authorize HR Director Young's signature; Commissioner O'Brien seconded. Motion carried 3:0.
 - 7) **Other Business** – 1) Chairman Jewell asked Director Young to send follow up emails to two people who had expressed interest in the Citizen's Committee for Elected Official Wages. 2) Commissioner Osiadacz updated the Board on the B2C program stating that the City of Ellensburg and CWU were participating and the Event Center Director had also

APPROVED
12/11/16

**COMMISSIONERS' MINUTES
KITTITAS COUNTY, WASHINGTON
BOCC CONFERENCE ROOM
SPECIAL MEETING
HR STUDY SESSION**

signed up. She stated it is an effort that focuses on customer service using secret shoppers. She will be asking the KVEC Director to remove the Event Center from the list at this time. 3) Director Young provided a brief update on the HIPAA project.

8) **Adjourn – 2:55 PM**

**KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON**



Lisa Young

submitted in 2018



Laura Osadaez, Chairman (2018)